

Housing Select Committee (Chairman – Cllr Stephen Murray)

Work Programme 2015/16

Item	Report Deadline/Priority	Progress/Comments	Programme of Meetings
Standard (Periodic) Items			16 June 2015 8 September 2015 Cancelled 10 November 2015 12 January 2016 8 March 2016
(1) Performance against Housing Service Standards and Review (Recommendations to Housing Portfolio Holder)	June 2015 (Medium)	Completed – June 2015	
(2) 6-Month Progress Report on Housing Strategy Action Plan 2015/16	June 2015 (Medium)	Completed – June 2015	
(3) Housing Key Performance Indicators (KPI) – 2014/15 Out-Turn	June 2015 (Low)	Completed – June 2015	
(4) Housing Key Performance Indicators (KPI) – Quarter 1	September 2015 November 2015 (Low)	Scheduled for November meeting	
(5) Six-monthly Progress Report on Housing Business Plan Action Plan	November 2015 (Medium)	Scheduled for November meeting	
(6) Six-Month Review of the HRA Financial Plan	November 2015 (High)	Scheduled for November meeting	

(7) Private Sector Housing Strategy Action Plan – Annual Progress Report	November 2015 (Medium)	No longer required – A presentation is being given at this meeting of the Select Committee on the approach to dealing with private empty properties, and the Housing Portfolio Holder will be receiving a report shortly on a proposal to extend the existing Private Sector Housing Strategy (pending the formulation of a new Housing Strategy) – and this report will provide a progress report on the Action Plan
(8) Housing Strategy Action Plan 2016/17 <i>(Recommendations to Cabinet)</i>	January 2016 (Medium)	
(9) Housing Key Performance Indicators (KPI) – Quarter 2	January 2016 (Low)	
(10) Briefing on the proposed Council rent increase for 2016/17	January 2016 (Low)	
(11) Proposed housing service improvements and service enhancements – 2016/17 <i>(Recommendations to Cabinet)</i>	January 2016 (High)	
(12) Housing Key Performance Indicators (KPI) – Quarter 3	March 2016 (Low)	
(13) Housing Key Performance Indicators (KPI) – Targets for 2016/17	March 2016 (High)	
(14) 12-monthly Progress report on Housing Business Plan Action Plan 2015/16	March 2016 (Medium)	

(15) HRA Business Plan 2016/17 <i>(Recommendations to Housing Portfolio Holder)</i>	March 2016 (High)		
Special (Planned) Items			
(16) Homelessness Strategy 2015-2018	June 2015 (High)	Completed – June 2015	
(17) Housing Service Strategy on Housing and Estate Management (3-Year Review) <i>(Recommendations to Housing Portfolio Holder)</i>	June 2015 (Medium)	Completed – June 2015	
(18) Housing Service Strategy on Energy Efficiency (3-Year Review) <i>(Recommendations to Housing Portfolio Holder)</i>	June 2015 (Medium)	Completed – June 2015	
(19) Housing Service Strategy on Older Peoples Housing (3-Year Review) <i>(Recommendations to Housing Portfolio Holder)</i>	June 2015 (Medium)	Completed – June 2015	
(20) Housing Service Strategy on Harassment (3-Year Review) <i>(Recommendations to Housing Portfolio Holder)</i>	September 2015 November 2015 (Medium)	Scheduled for November meeting	
(21) Results of the STAR Triennial Tenant Satisfaction Survey	November 2015 (High)	Scheduled for November meeting	

<p>(22) Housing Service Strategy on Empty Properties (3-Year Review) <i>(Recommendations to Housing Portfolio Holder)</i></p>	<p>September 2015 January 2016 (Medium)</p>	<p>Deferred to January 2016 meeting – to take account of comments from the Select Committee on the presentation to the November meeting on the current and future approach to dealing with private empty properties.</p>	
<p>(23) Review of the approach to the Scheme Management Service to sheltered housing and properties designated for older people <i>(Recommendations to Cabinet / Housing Portfolio Holder)</i></p>	<p>November 2015 March 2016 (High)</p>	<p>Deferred to March 2016 meeting – Officers are currently formulating the proposals, which need detailed consideration before they can be brought forward.</p>	
<p>(24) Report of the Tenant Scrutiny Panel on its Service Review of Tenant Involvement</p>	<p>November 2015 June 2016 (Medium)</p>	<p>Deferred to June 2016 meeting – Very little progress has been made by the Tenant Scrutiny Panel, which has been exacerbated by the recent departure of the Tenant Participation Officer. However, recruitment to the post is underway and the new officer will be assisting the Tenants and Leaseholders Federation to review its approach to tenant scrutiny.</p>	
<p>(25) Policy on HMO Licensing</p>	<p>September 2015 January 2016 (High)</p>		
<p>(26) Housing Service Strategy on Rent Collection and Administration (3-Year Review) <i>(Recommendations to Housing Portfolio Holder)</i></p>	<p>September 2015 January 2016 (Medium)</p>		
<p>(27) Housing Service Strategy on Home Ownership (3-Year Review) <i>(Recommendations to Housing Portfolio Holder)</i></p>	<p>September 2015 March 2016 (Medium)</p>		

(28) Review of the future use of sheltered/grouped housing scheme sites <i>(Recommendations to Cabinet / Housing Portfolio Holder)</i>	March 2016 (High)		
(29) Housing Service Strategy on Housing Advice (3-Year Review) <i>(Recommendations to Housing Portfolio Holder)</i>	March 2016 (Medium)		
(30) Housing Service Strategy on Under-Occupation (3-Year Review) <i>(Recommendations to Housing Portfolio Holder)</i>	March 2016 (Medium)		
Items added to Work Programme during the year			
(31) Future approach to Housing Service Strategies	November 2015	Scheduled for November meeting	
(32) Presentation on the current and future approach to dealing with private empty properties	November 2015	Scheduled for November meeting	
(33) Response to DCLG consultation on mandatory "Pay to Stay" Scheme	November 2015	Scheduled for November meeting	
Planned Items for Future Years			
Interim (soft) review of the success of the pilot scheme to extend the opening hours of the Limes Centre, following 6 months' operation	June 2016 (Low)		

Review of Housing Management Staffing Levels following the introduction of Universal Credit	June 2016 (Medium)		
Housing Strategy 2016 – 2020	September 2016 (High)		
Annual Diversity Report of Housing Applicants <i>(Recommendations to Housing Portfolio Holder)</i>	September 2016 (Medium)		
Presentation on Disabled Facilities Grants	September 2016 (Medium)		
Review of the success of the pilot scheme to extend the opening hours of the Limes Centre, following 12 months' operation	January 2017 (Medium)		
Review of Housing Allocations Scheme and Tenancy Policy after 2 years operation (with any changes effective from April 2018)	October 2017 (High)		